

April 6, 2004
Le Mars, Iowa

The Plymouth County Board of Supervisors met in adjourned session on April 6, 2004. All members were present. All votes following are aye unless otherwise indicated.

Minutes of the March 30, 2004 meeting were approved.

Motion by Vander Hamm, seconded by Philips, to allow the addition of the custodial position to the Sheriff's Office Bargaining Unit. Motion Carried.

The Auditor discussed an IRS penalty received by the County for \$ 2,314.97 due to a payroll error in October 2003 by a payroll deputy who is no longer employed by the Auditor's office.

Motion by Philips, seconded by Greene, to approve the Sheriff's Quarterly Report for 3rd Qtr 03-04. Motion Carried.

Gordon Greene gave a report on the ISAC Spring School, the Midstate Community Development Conference and Table Top-Rural Bio Security (a virus).

A proclamation declaring April as Sexual Assault Awareness Month was read and signed.

Motion by Philips, seconded by Vander Hamm, to table the zoning boards recommendations as presented and send them back to the zoning board.

Motion by Philips, seconded by Vander Hamm, to amend the motion to remove Section 4.06 R-1 Rural Residential Dist. and adopt the remainder of the recommendation as published.

Greene- aye; Sitzmann-aye; Philips-aye; Vander Hamm-aye; Spies-aye Motion Carried.

Motion by Sitzmann, seconded by Greene, to approve declaring property along 2nd Ave E and Edward Drive SE as surplus property for later disposal. Motion Carried.

Motion by Philips, seconded by Sitzmann to adopt Resolution #040604 establishing Capitalization Thresholds for GASB 34. Greene-aye; Sitzmann-aye; Philips-aye; Vander Hamm-aye; Spies-aye Motion Carried.

Motion by Greene, seconded by Philips, to adopt the Ply Co Financial Reporting Policy. Motion Carried.

Motion by Philips, seconded by Vander Hamm, to approve an application for construction on County Road ROW for Southern Sioux County Rural Water in Sec. 14/15 of Liberty Township. Motion Carried.

Motion by Vander Hamm, seconded by Philips, to approve an application from Hickory Tech for construction on County Road ROW in Sec.14 Sioux Township. Motion Carried.

Board approved the following claims per payroll dated April 8, 2004:

GENERAL BASIC FUND		Employee withholdings	696.25
Martin Balmer, wages	\$ 274.56		
Shane Coyle, wages	728.00	RURAL SERVICES FUND	
Justin Daale, wages	234.00	Lee Harpenau, wages	\$ 253.87
Gary Gearke, wages	313.60	Alan Lucken, wages	644.56
Linda Hayworth, wages	359.89	Employer withholdings	120.39
Ardis Johnson, wages	345.10	Employee withholdings	144.32
Julie Ann Madden, wages	409.50		
Mary Jo Sitzmann, wages	526.00	SECONDARY ROAD FUND	
Jodi Vogel, wages	168.34	Employer withholdings	\$ 6,751.80
Employer withholdings	466.75	Employee withholdings	17,259.17

E911 FUND

Lisa Knutson, wages	\$	214.50	Employer withholdings	\$	67.17
Shawn Olson, wages	\$	286.75	Employee withholdings		66.39

Board approved the following claims per Warrant register dated April 6, 2004:

GENERAL BASIC FUND

Board of Supervisors			Dave's Body Shop, vehicle service	\$	30.35
Akron Reg.-Trib, minutes, hearing	\$	258.22	Electronic Engineering, pager service		95.70
C.Gordon Greene, ISAC mileage		226.48	Fuel'N'More, fuel		1,339.91
Hampton Inn, ISAC mtg. – Sitzmann		285.69	Jack's Uniforms, uniform		181.80
Holiday Inn, ISAC mtg.-Greene, Spies		442.98	LeMars Daily Sentinel, ad		22.10
ISAC, meeting registration		240.00	Mayrose Body Shop, vehicle repair		200.00
Kingsley New-Times, minutes		273.72	McLeod USA, phone		228.15
LeMars Daily Sentinel, minutes, hearing		289.45	Prime Electronics, cable		17.98
McLeod USA, phone		16.10	Red's Printing, envelopes		504.38
Remsen Bell, minutes, hearing		638.72	Roder Construction, snow removal		85.00
Paul Sitzmann, mileage, meal expense		308.32	VISA, fuel, supplies		371.33
Jack Spies, mileage, mtg. expense		199.77	Wal-Mart, supplies		21.66
Auditor			Recorder		
Des Moines Stamp, stamp	\$	30.75	Jolynn Goodchild, mileage	\$	201.41
Harbor Freight Tools, voter stands		20.94	Hampton Inn, ISAC mtg. – Goodchild		285.69
IRS, payroll tax penalty		2,314.97	McLeod USA, phone		18.57
Iowa Alcoholic Beverages, Sunday sales		15.00	Microfilm Imaging Sys., microfilm		25.00
Iowa Secretary of State, term.maint charge		307.47	Plymouth Co. Recorder, reimbursement		22.00
Kingsley News-Times, ballot notice		79.14	Solutions, ribbons		79.50
Krista Koster, mapping		780.00	Veterans Affairs		
Matt Parrott & Sons, election supplies		1,201.52	IACCVA, registration	\$	80.00
McLeod USA, phone		31.36	McLeod USA, phone		6.82
Office Systems Co., copier contract		59.00	Conservation Board		
Perkins Office Solutions, office supplies		37.43	Northwest REC, electric	\$	278.58
Red's Printing Co., laminating		9.07	Human Services		
Solutions, registration, IPDS & Ethernet card		759.36	Electronic Engineering, pagers	\$	24.00
Treasurer			Emeritus Communications, long distance		549.88
Barbara Braun, supplies	\$	8.08	Frontier Communications, phone		295.89
Carrollton Inn, mtg. expenses		95.30	Heiman Fire Equipment, fire ext. inspection		15.00
Linda Dobson, ISAC meeting		50.29	John Koley, April 04 rent		275.00
Hampton Inn, ISAC mtg. – Dobson		221.76	City of LeMars, utilities		20.93
Linda Hayworth, mtg. expense		39.25	MidAmerican Energy, electric & gas		471.77
Ardis Johnson, mileage, mtg. expense		74.01	Mike Anthony Plumbing, installation		350.00
Julie Ann Madden, mileage		18.62	Red's Printing, forms		131.54
McLeod USA, phone		58.81	Telephone Systems, external ring detectors		127.50
Perkins Office, driver's license & office supp.		178.42	Wal-Mart, cleaning supplies		31.24
Solutions, meeting expense		290.00	Medical Examiner		
County Attorney			Linn Co.Treasurer, autopsy	\$	1,550.06
Kay Bohnenkamp, certified mail	\$	4.65	Pathology Medical Serv., autopsy		1,150.00
Hampton Inn, mtg. expense		71.69	Correctional Services		
McLeod USA, phone		81.26	Chemical Sanitizing System, supplies	\$	796.63
Amy Oetken, mileage, parking		95.00	CMB Food Services, inmate meals		3,978.90
Carolyn Plueger, deposition		41.25	Des Moines Register, subscription		93.60
Sheriff			HyVee Food Store, groceries		500.47
Alpha Wireless Comm., service work	\$	308.25			

Lamperts V#18344-2, kitchen	\$	117.81
Mediacom, service		284.85
Nogg Chemical & Paper, supplies		248.32
Plymouth Life Inc., inmate meals 3/2004		1,407.00
Presto-X-Co., contract service		94.00
RG Discount Salt, salt bags		187.50
Steve Schnepf, school expense		285.91
Sherwin Williams, supplies		10.86
Sioux Sales Company, uniform		138.85

District Court

O'Brien County Sheriff, fees	\$	61.60
Plymouth Co. Sheriff, fees		1,138.75
West Group Payment, library, legis.service		844.00
Woodbury Co. Sheriff, fees		23.24

Communications

Datamaxx Applied Tech.,equipment	\$	337.00
Dish Network, satellite		51.43
Northwest REC, power		58.85
Union Co. Electric, tower		10.79

Courthouse

Electronic Engineering, pager	\$	30.00
Stacey Feldman, civil service salary		50.00
Gary's Carpet, March & April cleaning		3,000.00
Hardware Hank, supplies		108.85
Heartland Tire & Auto, mower repair		9.15
Iowa Workforce Develop., elev. inspection		200.00
LeMars Daily Sentinel, civil service notice		175.50
McLeod USA, phone		4.50
O'Keefe Elevator, elevator maintenance		284.00
Presto-X-Co., courthouse pest control		76.50
Prime Electronics, supplies		14.97
Susemihl's Uptown Standard, battery		97.95
Van's Sanitation, March garbage pickup		83.55

Data Processing

CDW Government, cable	\$	633.64
INT Business Machines, AS400 maint.		1,119.00
ISAC, meeting fees		80.00
McLeod USA, phone		8.27
Shawn Olson, phone sys., meeting expense		293.92
Perkins Office, office equipment		32.58

Juvenile Probation

Dr. Richard Brown, juvenile MH	\$	175.00
Cherokee Co. Sheriff, juvenile MH		19.00
Clarinda Youth Corp., residential costs		1,047.60
Crittenton Center, shelter care		2,502.63
LeMars Daily Sentinel, proof of publication		33.82
Plymouth Co. Sheriff, room & board, fees		1,802.50
Quakerdale, shelter care		1,339.04

Economic Development

Frontier Communications, phone	\$	35.62
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Hy-Vee, meeting expense	\$	365.42
McLeod USA, telephone		7.78
Messenger, subscription		42.40
Sharon's Embroidery, apparel		505.62
Gary Tucker, March mileage		196.80
U.S. Cellular, March & April cell phone		171.08
Woodbury Co. Extension, conf. registration		70.00

Local Emergency Mgmt Services

Local Emer. Mgmt Fund, Hazmat trans.	\$	18,636.00
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Community Services

Scott Bixenman, Attorney fees	\$	150.00
Plymouth Co. Sheriff, MH - fees		568.50
Siouxland Reg. Transit, 4 th Qtr Allotment		6,435.25

Non-departmental (the following are all health insurance reimbursements unless otherwise stated)

C.A. Bartolozzi	\$	231.63
Dennis Binneboese		92.24
Harold Binneboese, township mtg.		20.00
Larry Bohnenkamp		26.80
James Bolton		1,353.20
Craig Christman		106.03
Linda Dobson		242.39
Dave Erdmann		305.35
Stacey Feldman		683.23
Flexible Benefits, March & April processing		112.00
Paul Galles, Flex benefit		344.36
Linda Gaumnitz		248.30
Jerry Gloden		94.70
Jolynn Goodchild		150.00
Jerry Groenhagen		89.02
Kurt Haage, insurance reimb & Flex benefit		413.42
Kara Harpenau, Flex benefit		375.00
Terry Hodgson		588.18
Jill Holzman		140.28
Richard Husman		577.88
Iowa Workforce Devel., work comp.		804.86
Greg Jelken		23.13
Alfred Johnson, township mtg.		20.00
Jeff Jurgensmeier		854.03
Bobbi Kellen		930.60
Lisa Knutson		59.12
David Ludwigs		67.86
Kenneth Maass, township mtg.		20.00
Terry Marienau, ins. reimb. & Flex benefit		50.00
Dennis Masuen		503.16
K.Kae Meyer, Flex benefit		30.00
Loren Mosterd		145.17
Sharon Nieman		267.06
Shawn Olson		87.99
Lori Oostra		22.00
Larry Radloff		31.61
Thomas Rohe		421.89
Curt Sitzmann		48.71

Darrell Sitzmann	\$	238.62
Dennis Sohl		256.04
Jack Spies, ins.reimb. & Flex benefit		437.66
Allen Stusse, ins. reimb. & Flex benefit		626.00
Richard Sudtelgte		76.55
Jeff TeBrink		13.00
Mike Van Otterloo		481.29
Jill Vander Windt		20.00
Jarold Vermeys		1,246.57
Floyd Waterbury		298.46
Ernest Wiener, township mtg.		20.00

MH-DD SERVICES FUND

Mental Health Administration		
Scott Bixenman, Attorney fees	\$	50.00
Sharon Nieman, cell phone		40.00
Plains Area Mental Hlth, Blk Grant 4/2004	6,054.75	
Jodi Vogel, mileage		146.40

RURAL SERVICES BASIC FUND

Sanitarian		
Lee Harpenau, mileage	\$	55.20
Iowa DNR, well permits		75.00
McLeod USA, phone		18.18
Rodney Renken, well closing		200.00

Zoning

Alan Lucken, meeting expense	\$	255.10
McLeod USA, phone		28.39

Non-departmental

Akron Ambulance Service, subsidy	\$	2,193.75
Hinton Ambulance, subsidy		843.75
City of Kingsley, ambulance subsidy		843.75
LeMars Ambulance Service, subsidy		8,943.75
Merrill Rescue Ambulance, subsidy		1,518.75
Oyens Fire-Rescue Dept., subsidy		506.25
Ply. Co. Fair Board, 4/04 Qtr allotment		2,500.00
Ply. Co. Solid Waste, haul., 4 th Qtr Asses.	26,387.68	
Remsen Ambulance Service, subsidy		2,025.00

LOCAL OPTION SALES TAX FUND

Courthouse		
Beitelspacher Drywall, remodeling	\$	325.00

SECONDARY ROAD FUND

County Engineer		
Akron Municipal Utilities, sundry	\$	72.03
BP Amoco, gasoline		28.00
AT & T, phone		217.20
Bomgaars, buildings, tools, miscellaneous		447.26
Cenex, diesel fuel		278.77
Dakota Riggers & Tools, parts		760.00
Electronic Engineering, new equipment	62,955.85	
Emerson Mfg., shop tools		1,625.00
Frank's Repair, filters		7.50

Frontier Communications, phone	\$	304.03
Randy Galles, erosion control		3,083.20
Grainger, parts		47.43
Great Plains Int., filters, parts		301.48
Hardware Hank, buildings		135.32
Higman Sand & Gravel, materials		97.75
Holiday Inn, meals & lodging		158.38
ICEA Service Bureau, meals & lodging		300.00
J-B Propane, sundry		244.95
K & R Repair, sundry		33.05
Kingsley Building Center, buildings		96.04
City of Kingsley, sundry		13.29
Knoepfler Chevrolet, parts		163.70
L.A. Carlson Cont., LC-041002—73-75		120.74
Lamperts V#18344-2, buildings, lumber, misc	437.83	
LeMars Ford-Mercury, outside service, parts		104.47
LeMars Glass, outside service, parts		553.67
LeMars Postmaster, supplies		426.00
MidAmerican Energy, sundry		1,315.23
Mouw Motors, parts		39.86
Northwest REC, sundry		20.00
Northern Iowa Telephone, phone		39.95
Nuebel Chevrolet, parts		312.25
Parsons Equipment, signs		452.10
Regions Interstate Billing, filters		427.13
Remsen Lumber, miscellaneous		.80
Remsen Mfg., welding supplies		55.90
Remsen Municipal Utilities, sundry		407.48
Thomas Rohe, gas, meals, lodging, mileage		307.59
Rust's Western Shed, signs & supplies		33.40
Share Corp, miscellaneous		246.67
Sibley Concrete Products, pipe culverts		278.53
Southern Sioux Co. Rural, sundry		47.25
Luke Steeg, services		67.50
Style-Rite, outside service		50.00
Nathan Summerside, meals & lodging		6.57
Van's Sanitation, sundry		33.43
Verizon Wireless, phone		185.77
Wagner Auto Supply, batteries, parts, misc.	1034.25	
Wal-Mart, supplies		140.16
Zep Manufacturing, miscellaneous		824.60

CAPITAL PROJECTS FUND

Courthouse		
Access Data Corp., jail costs	\$	8,123.00
Klass, Stoik, Mugan, Villone, attorney fees		2,508.60
Superior Products Catalog, jail const. costs		2,159.72
Tessier's, retainage, jail const. costs		2,500.00

SPECIAL APPRAISER'S FUND

County Assessor		
Krista Koster, mapping	\$	325.00

LOCAL EMERGENCY MANAGEMENT FUND

Local Emergency Mgmt Services		
Charlie's Repair, water pump	\$	71.15

Fuel'N'More, fuel	\$	141.30
Gary Junge, fuel, supplies, postage		100.94
Mediacom, cable		37.75
Motor Inn, vehicle maintenance		39.02
Shawn Olson, storm software		180.00
SimpcO, Haz Mat		9,318.37
Susemihl's Uptown Stand., fuel		103.50
UNI Project Export, pocket guides		30.00
Verizon Wireless, cell phone		21.05

COUNTY ASSESSOR AGENCY FUND

County Assessor		
Judith De Boer, mileage, mtg. exp.	\$	185.64
Des Moines Comfort Inn, mtg. expense		64.96
Jerry Groenhagen, mileage		89.40
IAAO, dues		165.00

McLeod USA, phone	\$	13.83
Perkins Office Solutions, supplies		81.50
Solutions, mtg. expense		150.00
Vanguard Appraisals, court/legal		1,720.00
Verizon Wireless, phone		41.54

E911 FUND

E911		
Frontier Communications, phone	\$	499.66
Frontier Communications, phone		128.92
Louis Huewe, repair signs		323.00
Lisa Knutson, mileage		12.06
McLeod USA, phone		4.01
Qwest, phone		679.40
Dan Ruhland, repair signs		323.00
Tetrad, shipping fee		20.00

HANDWRITTENS

GENERAL BASIC FUND

HyVee, meeting expense	\$	365.42
Multnomah Co. Sheriff, fees		29.00
Verizon Wireless, phone		84.05

The Board adjourned at 11:48 a.m.

K. Kae Meyer, Plymouth County Auditor

Jack Spies, Chairman